



Community of Excellence (COE) Steering Committee New Members Application and Questionnaire

Please complete entire form and submit to COE Committee

Personal			
First	MI	Last	Familiar
Address			
Home Phone	Work Phone	Cell Phone	E-mail
Employer			Title
Employer Address			
Type of business or organization			

Please indicate your interest in serving on a committee/task force.		
Data Committee		
Resident Advisory Committee		
Are there any special skills or services you can and are willing to provide? Please explain		

(continued)

Who recommended you for a role on the COE steering committee? Who else do you know on the committee? (can we soften this a bit?)

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We strive to help member's service as rewarding as possible. What would you hope to gain from serving in the Communities of Excellence Steering Platform?

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Please mark the skills and/or interest you bring to our committee:

<input type="checkbox"/>	Reading Financials	<input type="checkbox"/>	Business Management	<input type="checkbox"/>	Accounting
<input type="checkbox"/>	Human Resources	<input type="checkbox"/>	Fundraising	<input type="checkbox"/>	Grant Writing
<input type="checkbox"/>	Administration	<input type="checkbox"/>	Outreach/Advocacy	<input type="checkbox"/>	Nonprofit Experience
<input type="checkbox"/>	Community Service	<input type="checkbox"/>	Leadership Development	<input type="checkbox"/>	Law/Legal Issues
<input type="checkbox"/>	Policy Development	<input type="checkbox"/>	Real Estate	<input type="checkbox"/>	Banking
<input type="checkbox"/>	Program Evaluation	<input type="checkbox"/>	Information Technology	<input type="checkbox"/>	Web Design
<input type="checkbox"/>	Public Relations	<input type="checkbox"/>	Strategic Planning	<input type="checkbox"/>	Event Planning
<input type="checkbox"/>	Campaign Planning	<input type="checkbox"/>	Education/Instruction	<input type="checkbox"/>	Medical/Healthcare
<input type="checkbox"/>	Membership Growth	<input type="checkbox"/>	Marketing/Social Media	<input type="checkbox"/>	Child Development

Time commitment: *Communities of Excellence meetings are held monthly meetings are held once a month for usually 1-1.5 hours, on the third Tuesday of each month at 12 p.m. In addition, members may be asked to attend special events pertaining to the learning collaborative. If you have any concerns regarding the time commitment, please let us know what potential conflicts concern you.*

Communities of Excellence Steering Platform Member Expectations

To help our Saratoga community move towards ‘excellence’ and to be a valued Steering Platform member, I will keep the following as my expectations:

I understand that being a COE steering committee member will involve a commitment of my personal time, talent and innovative thinking.

I understand that my attendance at committee meetings is crucial to the progress of the Communities of Excellence Mission and will commit to be present at a minimum of seven (7) of eleven (11) regular committee meetings each year.

I agree to keep confidential any sensitive information shared at committee meetings, or in conversations with other members.

Signature

Date